

## GIVE TO OPERATOR OF EQUIPMENT

DEVELOPED FOR INDUSTRY BY

# SCAFFOLD INDUSTRY ASSOCIATION OF CANADA

## CODE OF SAFE PRACTICES FOR OPERATION OF POWER ELEVATED MOBILE WORK PLATFORMS (SCISSOR LIFTS, ARTICULATING & EXTENDIBLE WORK PLATFORMS)

It shall be the responsibility of all users to read and comply with the following common sense rules which are designed to promote safety in the operation of power elevated mobile work platforms. These rules do not purport to be all-inclusive nor to supplant or replace other additional safety and precautionary measures to cover usual or unusual conditions. If these rules conflict in any way with any provincial statute or regulation said statute or regulation shall supersede these rules and it shall be the responsibility of each user to comply therewith.

### **GENERAL RULES**

1. **WORK AREA SURVEY:** Before operating the machine, the operator must make a work survey of hazards such as uncompacted soil, ditches, debris, overhead electric lines, unguarded openings or hazardous conditions created by other trades. The machine should not be operated on surfaces other than those intended by and set out in the manufacturer's instructions.
  2. **INSPECTION:** All equipment must be inspected prior to each shift by the operator. Such inspections should include the daily maintenance checks in accordance with manufacturer's instructions and a visual inspection of the machine for damage and devices which do not appear to operate properly. Equipment which has obvious defects must be repaired before being operated.
  3. **NEVER USE EQUIPMENT FOR PURPOSES OR IN WAYS FOR WHICH IT WAS NOT INTENDED**
  4. **REPORT ANY UNSAFE CONDITION**
  5. **NEVER TAKE CHANCES:** Do not work on platforms if your physical condition is such that you feel dizzy or unsteady in any way. Workers must ascend to and descend from the platform using the facilities provided.
  6. **TRAINING:** Workers must be properly instructed on applicable model before they operate the equipment. Such instruction should include a review of manufacturer's operating instructions, location of all emergency devices, safety decals, daily maintenance checks, machine limitations and pertinent regulations regarding use of the equipment. Workers must be able to exercise common sense and be competent to operate this equipment. A worker must not operate a powered elevating movable work platform when his physical abilities are impaired by illness, medication, drugs, or alcoholic beverages.
  7. Elevating work platforms, normally, are not intended for use near electrically energized circuits. User should, therefore, consider the work platform to be non-insulated unless otherwise labeled.
  8. The operation of any work platform is subject to certain hazards that cannot be protected against by mechanical means but only by the exercise of intelligence, care, and common sense. It is, therefore, essential to have competent, careful operators, physically and mentally fit and thoroughly trained in the safe operation of this type of equipment. *If you do not fit this description do not operate equipment*
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1. Read manufacturer's operating instructions. Never exceed manufacturer's recommended load. All accessories must be installed and used in accordance with manufacturer's recommended procedures.
  2. Perform manufacturer's daily maintenance checks and make visual inspection of vehicle and surrounding area to be sure both are clear of other personnel and obstructions (including overhead obstructions).
  3. **Guardrails:** Do not use machine without guardrails. Do not stand on guardrails to gain extra reach. Do not use guardrails to carry materials unless designed for this purpose and do not allow excessive overhang of materials when elevating the platform.
  4. A safety belt with lanyard, or body belt and safety straps must be attached to the basket or boom of extendible or boom platforms.
  5. Do not lean out over platform railings to perform work.
  6. Do not use ladders or makeshift devices on the platform to obtain greater height.
  7. All personnel must remain clear while equipment is in use. Do not climb up or down extendible, articulating or scissor arms.
  8. Outriggers or stabilizers must be used in accordance with manufacturer's recommendation.
  9. Care must be taken to prevent ropes, electric cords, hoses, etc. from becoming entangled in equipment when platform is being elevated or equipment moved.
  10. Do not alter equipment or override safety devices in any way.
  11. A powered elevating work platform must not be operated near electrically energized overhead power lines, unless insulated per C.S.A.
  12. It is the responsibility of the operator to ensure that the load of workers, materials, and tools on the platform does not exceed the capacity or the machine. Loads should be secured from rolling or excessive movement.
  13. The machine must not be moved until the operator has determined by visual inspection that the direction of intended movement is clear of hazards, obstructions, and other site personnel.
  14. Under no circumstances may a machine be modified without the written approval of the manufacturer. In addition, the machine must not be operated when any of the safety devices are inoperable.
  15. When a scissor or boom lift is left unattended by the operator, the unit shall be locked, or rendered inoperative. To prevent the device from being started or set in motion by an unauthorized person.

**IF YOU DO NOT UNDERSTAND THESE INSTRUCTIONS ASK YOUR SUPERVISOR FOR CLARIFICATION.**



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